



**APPLICATION / PERMIT FOR PARADE
CITY OF GRAFTON, WEST VIRGINIA**

NOTE:

An application for a parade permit shall be filled with the Chief of Police, please allow not less than 30 business days for application process before the proposed date on which it is to conduct the parade.

FOR OFFICIAL USE ONLY

PARADE APPROVED: YES NO	SIGNATURE OF CHIEF OF POLICE:	DATE SIGNED:
DATE APPROVED		

NOTICE: This permit is not to be constructed as authorizing any parade over such streets and highways as are under the jurisdiction of the West Virginia Department of Highways, and as to those, permission must be obtained from proper and appropriate agency or Office of the State of West Virginia

THE FOLLOWING APPLICATION IS HEREWITH SUBMITTED TO CHIEF OF POLICE, CITY OF GRAFTON

1. Title of event: _____
2. Date when event is to be conducted: _____
3. Person seeking to conduct parade: _____ Email: _____
Mailing Address: _____ Phone: _____
4. Hours when such event will start and terminate: _____
5. If parade is proposed to be conducted for, on behalf of, or by an organization, give name, address and telephone number of the headquarters of the organization and of the authorized and responsible heads of such organizations: _____

6. Person who will be parade chairman and who will be responsible for its conduct: _____
Email: _____ Phone: _____
Mailing Address: _____
7. Route to be traveled, the starting point and termination point. **(Please enclose a route map):** _____

8. Approximate number of persons who, and animals and vehicle which will constitute such parade: type of animals and description of vehicles: _____

9. Statement whether parade will occupy all or only a portion of the width of the streets proposed to be traversed: _____

10. Location by streets of any assembly areas for such parade: _____

11. Time at which units of parade will begin to assemble at any such area or areas: _____
12. Interval of space to be maintained between units of such parade: _____
13. If parade is designated to be held by, or on behalf of any person other than the applicant, the applicant for such permit shall file with the Chief of Police a communication in writing from the person proposing to hold the parade, authorizing the applicant to apply for the permit on his behalf.

SIGNATURE:

DATE: